

## IF YOU HAVE DEPENDENT CHILDREN, COMPLETE THIS FORM

The IRS requires a form to substantiate these credits and Head of Household filing status.

Example: Documents that show the child's name and the address at which you live.

- |                      |                   |                         |
|----------------------|-------------------|-------------------------|
| * Rental Lease       | * School Records  | * Report Cards          |
| * Gov't Benefit Stmt | * Medical Records | * Child Care Enrollment |

YES   NO   N/A   **EARNED INCOME CREDIT**

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Did the child(ren) live with you in the United States for more than one-half of 2023?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	As of 12/31/2023, child(ren) is: under 19, under 24 & a full time student, or totally & permanently disabled?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Could the Child(ren) also meet the qualifications to be a qualifying child of another taxpayer?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Was your earned income credit disallowed or reduced in a previous year?

YES   NO   N/A   **CHILD TAX CREDIT / OTHER DEPENDENT CREDIT**

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Did the child(ren) live with you in the United States for more than half of 2023?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If "NO", you must attach a signed Form 8332 from the person who is the custodial parent. <b>(REQUIRED)</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Was (were) the child(ren) unmarried as of 12/31/2023?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The child(ren) did not provide more than half of their own support during 2023?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Was your child tax credit disallowed or reduced in a previous year?

YES   NO   N/A   **HEAD OF HOUSEHOLD**

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Were you single or legally separated for the last half of 2023?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Did a qualifying dependent live with you for more than half of 2023?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Did you provide more than half the costs of maintaining a home where you and your dependent(s) lived?

YES   NO   N/A   **AMERICAN OPPORTUNITY TAX CREDIT (College Credit)**

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The student is pursuing a degree program.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	As of January 1, 2023, the student has not completed four years of higher education?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Has the student had any felony convictions for possessing or distributing a controlled substance?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The student is enrolled more than half-time.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Provide Record of Account from college showing charges and payments.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Provide Form 1098-T. <b>(REQUIRED)</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Have you had this credit disallowed or reduced in a previous year?

I (We) can provide documentation to substantiate all of the above answers:

\_\_\_\_\_  
Signature of Taxpayer:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Spouse

\_\_\_\_\_  
Date